

MINUTES

Dutchess County Industrial Development Agency

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BOARD OF DIRECTORS REGULAR MEETING

Wednesday, July 17, 2019

Present: Tim Dean, Chairman
Mark Doyle, Vice Chairman
Kathleen Bauer
Jamie Piccone II
Don Sagliano

Unable to Attend: Stacey Langenthal, Secretary/Treasurer
Al Torreggiani

Also Present: Sarah Lee, Executive Director
Marilyn Yerks, CFO
Jasmin Haylett, Office Administrator
Donald Cappillino & Elizabeth Cappillino, Counsel
Kate Roberts, Zarin & Steinmetz

On Wednesday, July 17, 2019, the Dutchess County Industrial Development Agency [DCIDA] Board of Directors Meeting was called to order by Chairman Dean at 8:01 a.m. Present was: Tim Dean, Mark Doyle, Kathleen Bauer, Jamie Piccone II and Don Sagliano. Unable to attend was: Stacey Langenthal and Al Torreggiani. Quorum was established.

CONFLICT OF INTEREST DISCLOSURES

Chairman Dean asked board members if they had any potential conflicts with any items on the agenda. No potential conflicts of interest was expressed.

PROOF OF MEETING NOTICE

Meeting notice was published on July 11, 2019

BILLS AND COMMUNICATIONS

None

APPROVAL OF MINUTES

June 12, 2019

Chairman Dean asked for a motion to approve the June 12, 2019 Minutes of the Dutchess County Industrial Development Agency.

A motion was made by Mr. Doyle, duly seconded by Ms. Bauer to approve the DCIDA Board of Directors Meeting Minutes for June 12, 2019. All voted in favor. Motion carried.

REPORT OF THE TREASURER

A. Financial Report

Ms. Yerks reported on the 6/30/2019 Balance Sheet and Profit & Loss Budget

Balance Sheet

- Cash balance was \$3,914,985.98
- About \$2,000,000 was placed in CDs approved by the board
- \$1,250,000 of the current cash includes the PILOT payment from Cricket Valley that came in on the last day of June

Profit & Loss

- Revenue was \$2,803,360.44
- The IBM money was included in the budget but there is uncertainty if IBM will execute the contract with the IDA

Question: How much was the fee?

Response: Approximately \$1.4 million

Question: Should there be any revisions to the budget based on these changes or should it remain as is until there is more information from IBM?

Response: No, at this time no action by the board is needed.

A motion was made by Mr. Doyle, duly seconded by Mr. Piccone to accept the 6/30/2019 financial report as presented. All voted in favor except Mr. Sagliano who abstained. Motion carried.

REPORTS OF COMMITTEES

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- #### **A. Consideration and Approval of a Final Resolution to approve the extension of the Completion Date for the Project and to increase the Sales Tax Exemption for approximately \$14,500,000 of purchases of equipment with Asahishuzo International Co. Ltd. (Town of Hyde Park).**

Mr. Cappillino noted that this project was induced at the last meeting and a public hearing was held.

Question: On page 2, the 6th whereas statement reads, "Whereas, the Company has not yet received the Maximum Company Sales Tax Savings Amount; and" is this a matter of timing?

Response: The Company has not received the maximum amount because construction has not started. When they met with the contractor, they were informed that one week into the project, the Company will run out money needed to order more equipment. This is why the Company is asking for an increase in advance.

Ms. Lee noted that the cost of the project has increased. The originally amount was \$28,000,000 but now the cost of the project is \$44,000,000.

A motion was made by Mr. Sagliano, duly seconded by Ms. Bauer to approve the extension of the Completion Date for the Project and to increase the Sales Tax Exemption for approximately \$14,500,000 of purchases of equipment with Asahishuzo International Co. Ltd. (Town of Hyde Park). All voted in favor. Motion carried.

B. 2018 Project Performance Report

Ms. Lee gave an overview of the following from the 2018 project performance report

- This report is based on key performance information that assesses the progress of the active projects of the DCIDA to create and retain jobs stated in the Project Agreements
- At this time no projects qualify for recapture under the Agency's recapture policies

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:37 a.m.

Respectfully submitted,



Stacey Langenthal, Secretary/Treasurer



Date

Meeting	<u>07-17-19</u>
Approved	<u>09-11-19</u>
Certified	<u>09-11-19</u>

Dutchess County Industrial Development Agency

Balance Sheet

As of June 30, 2019

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash	
1152 · Money Market TD Bank	1,912,629.54
1155 · CD1- Riverside	250,361.87
1156 · CD2 - Riverside	1,751,994.57
Total 1010 · Cash	3,914,985.98
Total Checking/Savings	3,914,985.98
Total Current Assets	3,914,985.98
Fixed Assets	
1390 · Furniture & Equipment	
1680 · Furniture & Equipment	3,115.81
1710 · Accumulated Depreciation	-3,115.81
Total 1390 · Furniture & Equipment	0.00
Total Fixed Assets	0.00
Other Assets	
1175 · Other Assets	
1310 · Prepaid Expense	2,133.01
Total 1175 · Other Assets	2,133.01
Total Other Assets	2,133.01
TOTAL ASSETS	3,917,118.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	1,250,000.00
Total Accounts Payable	1,250,000.00
Total Current Liabilities	1,250,000.00
Total Liabilities	1,250,000.00
Equity	
30000 · Opening Balance Equity	1,447,427.47
32000 · Unrestricted Net Assets	2,952,574.43
Net Income	-1,732,882.91
Total Equity	2,667,118.99
TOTAL LIABILITIES & EQUITY	3,917,118.99

Dutchess County Industrial Development Agency Profit & Loss Budget vs. Actual January through June 2019

	Jan - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Cash Revenues				
4020 · Administrative Fees	355,232.10	1,495,500.00	-1,140,267.90	23.8%
4030 · Application Fees	250.00	750.00	-500.00	33.3%
4035 · Compliance Fees	2,505.00	3,500.00	-995.00	71.6%
4150 · PILOT Payments	2,415,533.07			
4910 · Interest	29,840.27	1,500.00	28,340.27	1,989.4%
Total 4000 · Cash Revenues	2,803,360.44	1,501,250.00	1,302,110.44	186.7%
Total Income	2,803,360.44	1,501,250.00	1,302,110.44	186.7%
Expense				
6000 · Expenditures				
6240 · Audit	0.00	14,500.00	-14,500.00	0.0%
6260 · Dues, Publications, Subs	2,772.50	2,500.00	272.50	110.9%
6280 · Insurance	2,628.61	3,750.00	-1,121.39	70.1%
6350 · Misc	724.85	2,500.00	-1,775.15	29.0%
6450 · PILOT Payments	2,415,533.07			
6500 · Professional Service Contracts	2,102,500.00	2,102,500.00	0.00	100.0%
6510 · Professional Services	10,415.00	10,000.00	415.00	104.2%
6520 · Rent	996.00	1,000.00	-4.00	99.6%
6530 · Supplies	258.02	1,000.00	-741.98	25.8%
6550 · Travel & Meetings	415.30	2,500.00	-2,084.70	16.6%
Total 6000 · Expenditures	4,536,243.35	2,140,250.00	2,395,993.35	211.9%
Total Expense	4,536,243.35	2,140,250.00	2,395,993.35	211.9%
Net Ordinary Income	-1,732,882.91	-639,000.00	-1,093,882.91	271.2%
Net Income	-1,732,882.91	-639,000.00	-1,093,882.91	271.2%