

MINUTES

Dutchess County  Industrial Development Agency

3 Neptune Road, Poughkeepsie, NY 12601  
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**BOARD OF DIRECTORS REGULAR MEETING**

Wednesday, January 13, 2021

**Present:** Tim Dean, Chairman  
Mark Doyle, Vice Chairman  
Kathleen Bauer, Secretary/Treasurer  
Amy Bombardieri  
Jamie Piccone II  
Don Sagliano  
Al Torreggiani

**Also Present:** Sarah Lee, Executive Director  
Marilyn Yerks, CFO  
Jasmin Haylett, Office Administrator  
Don Cappillino & Elizabeth Cappillino, Counsel  
Rachel Welch, Communications Coordinator  
Melaine Rottkamp, Dutchess Tourism  
Todd Erling, HV Agribusiness  
Jim Beretta & Doreen Tignanelli, Members from the public

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On Wednesday, January 13, 2021, the Dutchess County Industrial Development Agency [DCIDA] Board of Directors Meeting was called to order by Chairman Dean at 8:20 a.m. Present was: Tim Dean, Mark Doyle, Kathleen Bauer, Amy Bombardieri, Jamie Piccone II, Don Sagliano and Al Torreggiani. Quorum was established.

**CONFLICT OF INTEREST DISCLOSURES**

Chairman Dean asked board members if they had any potential conflicts with any items on the agenda. No potential conflicts of interest was noted.

**PROOF OF MEETING NOTICE**

Meeting notice was published on January 7, 2021.

**BILLS AND COMMUNICATIONS**

None

**APPROVAL OF MINUTES**

December 2, 2020

December 9, 2020

Chairman Dean asked for a motion to approve the December 2, 2020 and December 9, 2020 minutes of the Dutchess County Industrial Development Agency.

A motion was made by Mr. Torreggiani, duly seconded by Mr. Sagliano to approve the DCIDA Board of Directors meeting minutes for December 2, 2020 and December 9, 2020. Roll call vote was taken. All voted in favor and the motion was carried.

**REPORT OF THE TREASURER**

None

**REPORTS OF COMMITTEES**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. 2020 Review of Activities by Hudson Valley Agribusiness Development Corporation**

Mr. Erling proceeded to give an overview of the 2020 HVADC activities.

Ms. Lee noted that the IDA has a three-year contract with Hudson Valley Agribusiness whereby HVADC receives \$25,000 on an annual basis.

**B. Consideration and Approval of a Resolution Authorizing the Executive Director of the IDA to enter into an Agreement with Dutchess Tourism for Professional Services**

Ms. Lee noted that this is an annual contract with Dutchess Tourism in the amount of \$425,000. She introduced Ms. Rottkamp and asked her to say a few words.

Ms. Rottkamp proceeded to a brief update of about some of the things that Dutchess Tourism accomplished in the last quarter and the upcoming activities for 2021.

A motion was made by Mr. Piccone, duly seconded by Ms. Bauer to approve the Resolution Authorizing the Executive Director of the IDA to enter into an Agreement with Dutchess Tourism for Professional Services. Roll call vote was taken. All voted in favor and the motion was carried.

**C. Consideration and Approval of a Resolution Authorizing the Executive Director of the IDA to enter into an Agreement with Dutchess County Local Development Corporation for Professional Services**

Ms. Lee noted that this is annual contract between the IDA and the LDC in which the LDC provides administrative services for the IDA. The contract amount is for \$150,000.

A motion was made by Mr. Torreggiani, duly seconded by Mr. Piccone to approve the Resolution Authorizing the Executive Director of the IDA to enter into an Agreement with Dutchess County Local Development Corporation for Professional Services. Roll call vote was taken. All voted in favor and the motion was carried.

**D. Authorization for approval for check signing as of January 13, 2021 are Tim Dean, Chairman; Mark Doyle, Vice Chair; Kathleen Bauer, Secretary & Treasurer; Sarah Lee, CEO; and Marilyn Yerks, CFO**

A motion was made by Mr. Torreggiani, duly seconded by Mr. Sagliano to approve check signing as of January 13, 2021 for the following: Tim Dean, Chairman; Mark Doyle, Vice Chair; Kathleen Bauer, Secretary & Treasurer; Sarah Lee, CEO; and Marilyn Yerks, CFO. Roll call vote was taken. All voted in favor and the motion was carried.

**ADJOURNMENT**

There being no further business to discuss on the agenda, the meeting was adjourned by Chairman Dean at 8:58 a.m.

Respectfully submitted,



Kathleen M. Bauer,  
Secretary/Treasurer



Date

<b>Meeting</b>	<u>01-13-2021</u>
<b>Approved</b>	<u>03-19-2021</u>
<b>Certified</b>	<u>03-19-2021</u>