

ALFRED TORREGGIANI

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<http://keyconstructionservices.com>

Professional Summary

Motivated Construction Owner highly effective at finding the best methods possible to complete exceptional construction projects. Strong knowledge of construction principles and concepts.

Skills

- General contracting professional
- Subcontractor management
- Knowledgeable in construction safety
- Best building practices
- Interior and exterior renovation
- Commercial construction expert

Work History

Letter Carrier, 03/1979 to 06/1985

United States Postal Service – Yonkers, NY

- Handled daily heavy flow of paperwork and cooperated with the accounting departments on invoicing and shipping problems.

Owner, 07/1985 to 12/1988

Skyline Lounge - New Paltz, NY – New Paltz, NY

- Organized special events in the restaurant, including receptions, promotions and corporate luncheons.
- Met, greeted and encouraged feedback from customers and used feedback to implement positive changes within the restaurant.
- Purchased adequate quantities of necessary restaurant items, including food, beverages, equipment and supplies.
- Clearly and promptly communicated pertinent information to staff, such as large reservations or last minute menu changes.

Project Manager, 08/1988 to 02/1994

Merritt Meridian Construction Co. – Beacon, NY

- Worked with construction administration consultants to plan field observations on schedule.
- Provided safety kits to all construction personnel, which complied with safety protocols for the job site.
- Guided and directed third-party inspectors through project construction, commissioning and closeout.
- Performed regular job site observations to provide direction for all general contractor personnel.

- Prepared and followed through on all required punch lists.
- Scheduled all contractors and materials deliveries.

Owner, 02/1999 to Current

Key Interiors, LLC – Poughkeepsie, NY

- Reviewed plans and specs during the schematic design of pre-construction.
- Worked with construction administration consultants to plan field observations on schedule.
- Determined the project schedule, which included the sequence of all construction activities.
- Avoided construction delays by efficiently following through with all site inspections in a timely manner.
- Provided safety kits to all construction personnel, which complied with safety protocols for the job site.
- Reported the quality of performance on site to all site construction managers.
- Oversaw the entire building turnover process, while enhancing communication between all construction management.

Owner, 06/1994 to 01/1999

ADT Enterprises – Poughkeepsie, NY

- Assigned tasks to associates, staffed projects, tracked progress and updated managers, partners and clients as necessary.
- Increased credibility and client awareness by developing technical/non-technical marketing collateral and presentations, public relations campaigns, articles and newsletters.
- Credited for playing key role in generating over \$2 million per year in revenues.
- Reviewed plans and specs during the schematic design of pre-construction.
- Worked with construction administration consultants to plan field observations on schedule.
- Determined the project schedule, which included the sequence of all construction activities.
- Avoided construction delays by efficiently following through with all site inspections in a timely manner.

Education

High School Diploma: 1975

Saunders Trades & Technical High School - Yonkers, NY

Affiliations

Board of Directors, Construction Contractors Association (2005-2016)

Board of Directors, Hyde Park Chamber of Commerce (2003-2005)

Negotiation Committee, Carpenters Local 279 & Laborers Local 17 (2005-Present)

Golf Committee, Dutchess Regional Chamber of Commerce (2017)

Board Member, Dutchess IDA (2015-Present)

Board Member, Dutchess LDC (2015-Present)